Tournament List - The Essentials

- Registration
  - Reg Packets (folders or Envelopes)
    - Receipts
    - (Optional) Programs
    - (Optional) How to Double Enter Papers
    - (Optional) School Maps
  - How to Judge Packets
  - Lunch Tickets
  - Change for Registration/Lunch tickets
  - An envelope or folder to put the accepted registration checks/fees
- Opening Meeting
  - Opening Meeting Notes
  - Ballot Packets Stapled and Ready
  - Schematics Printed and Posted
- During the Tournament
  - Posterboard or Paper for posting finals
  - Envelopes or Folders for Ballot Packets
- Items that you'll probably Need:
  - Tape
  - Sharpies
  - Extra Pens
  - Staplers
  - Extra Envelopes
  - Posterboard
- Items You'll definitely need:
  - A printer
  - Ballots - enough for each student in each event (including finals)
  - A way to tabulate the results